

BUREAU OF COUNCIL
Molly Bundrant, President
Carl Sizer, Vice President
David Koerth
Taylor Galaska
Sonja M. Heard



Robert Fiscus, City Manager
Brett Stedman, City Solicitor
Daphne Parrish, City Clerk

SHARON CITY COUNCIL
COUNCIL MEETING MINUTES

Council Chambers
Wednesday, December 17, 2025 at 5:30 PM

CALL TO ORDER AT 5:31 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Council:

☒ **President Bundrant**
☒ **Mr. Sizer**
☒ **Mr. Koerth**

☒ **Mr. Galaska**
☒ **Ms. Heard**

☒ **Robert Fiscus, City Manager**
☒ **Attorney Brett Stedman, City Solicitor**
☒ **Daphne Parrish, City Clerk**

News Media:
☐ **The Herald**

Department Heads:

☒ **Jason Tomko, Finance Director**
☒ **Edward Stabile, Chief of Police**
☐ **Mark Settle, Public Works Director**

PROCLAMATION

- Proclamation – Waterfire - Mrs. Bundrant said because nobody is in attendance to receive the proclamation, it will be delivered prior to the Waterfire celebration scheduled for tomorrow evening.

CITY MANAGER’S REPORT

- Sharon Community Development Corporation Agreement – Mr. Fiscus said this agreement is for the third year of economic development services. The program has been successful.
- Change Orders #1 and #2 – Sharon City Municipal Building Renovations - Mr. Fiscus said one change order is for an electrical change and the other is for an HVAC system for the server room, which was not included in the original drawings.
- Change Order #1 – Sharon City Municipal Building Asbestos Abatement Project – Mr. Fiscus said this change order is for mobilization costs that were unexpected. The Engineer did give us a discount to offset some of this expense.
- Boards and Commissions
 - Sharon Sanitary Authority – David Stabile (Reappointment)
 - Sharon Beautification Commission – Giles Stallings and James Mondok (Reappointments)
 - Sharon Planning Commission - Daniel Hernandez – Mr. Hernandez has withdrawn his application due to time constraints.

PUBLIC COMMENTS - AGENDA ITEMS

- Dave McLaren, 1113 Haig Street; Mr. McLaren asked about Ordinance #12-25 and if there is a list of the specific items the money is being allocated to. Mr. Fiscus said this Ordinance is for the annual budget which is posted online and has been available for review for the last 45 days.

PUBLIC HEARING FOR ORDINANCES

Public Hearing for Ordinance #11-25, introduced November 19, 2025 – SECOND AND FINAL READING,
amending Sharon Code of Ordinances Chapter 464 regarding commercial and heavy trucks

Public Hearing for Ordinance #12-25, introduced December 3, 2025 – SECOND AND FINAL READING, appropriating specific sums required for the specific purposes of City Government during fiscal year 2026

Public Hearing for Ordinance #13-25, introduced December 3, 2025 – SECOND AND FINAL READING, fixing the tax rate for fiscal year 2026 for general city purposes

No questions or comments.

ORDINANCES

MOTION that Ordinance #11-25 entitled “An ORDINANCE of the Council of the City of Sharon, Mercer County, Pennsylvania, amending Chapter 464 of the Sharon Code of Ordinances regarding commercial and heavy trucks, adding roads upon which truck traffic is prohibited; prohibiting trucks from making turns on certain city streets; and providing the fines for violations of these provisions” **Pass FINAL reading by title.**

Motion: **Mr. Galaska**
Vote: **YES** Mr. Galaska
YES Ms. Heard
YES Mr. Koerth

Second: **Mr. Koerth**
YES Mr. Sizer
YES Mrs. Bundrant

MOTION that Ordinance #12-25 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be \$11,468,644 required for the specific purposes of City Government, hereinafter set forth, during the fiscal year 2026.” **Pass FINAL reading by title.**

Motion: **Ms. Heard**
Vote: **YES** Mr. Sizer
YES Mr. Galaska
YES Ms. Heard

Second: **Mr. Koerth**
YES Mr. Koerth
YES Mrs. Bundrant

MOTION that Ordinance #13-25 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, fixing the tax rate for the Fiscal Year 2026 for general city purposes, the sum of 29.51 Mills on each dollar of assessed valuation.” **Pass FINAL reading by title.**

Motion: **Mr. Sizer**
Vote: **YES** Mr. Koerth
YES Mr. Sizer
YES Mr. Galaska

Second: **Mr. Koerth**
YES Ms. Heard
YES Mrs. Bundrant

MOTION that Ordinance #14-25 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing a Collective Bargaining Agreement between the City of Sharon and the American Federation of State, County and Municipal Employees, AFL-CIO 2692, setting forth wages, benefits, and working conditions for the period January 1, 2026 through December 31, 2028” **Pass FIRST reading by title.**

Motion: **Ms. Heard**
Vote: **YES** Ms. Heard
YES Mr. Koerth
YES Mr. Sizer

Second: **Mr. Koerth**
YES Mr. Galaska
YES Mrs. Bundrant

MOTION that Ordinance #15-25 entitled “An ORDINANCE of the Council of the City of Sharon, Mercer County, Pennsylvania, amending Part Eight, Chapter 860, Realty Transfer Tax, increasing the Real Estate Transfer Tax by One-Half Percent (.5%)” **Pass FIRST reading by title.**

Motion: **Mr. Koerth**
Vote: **YES** Mr. Galaska
YES Ms. Heard
YES Mr. Koerth

Second: **Ms. Heard**
YES Mr. Sizer
YES Mrs. Bundrant

RESOLUTIONS

MOTION that Resolution #88-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the bid for the City of Sharon Stormwater Fee Development Including Impervious Surface Assessment Project to Environmental Solutions & Innovations, Inc.; amount of contract not to exceed \$63,400” **be adopted.**

Motion: Mr. Koerth

Vote: YES Mr. Sizer
YES Mr. Galaska
YES Ms. Heard

Second: Mr. Galaska

YES Mr. Koerth
YES Mrs. Bundrant

MOTION that Resolution #89-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the Final Subdivision Plan Lots 1B and 2B – Bolt Storage Plan of Lots, and the Lot Consolidation Plan for the Bolt/Miniea Plan of Lots” **be adopted.**

Motion: Mr. Sizer

Vote: YES Mr. Koerth
YES Mr. Sizer
YES Mr. Galaska

Second: Mr. Koerth

YES Ms. Heard
YES Mrs. Bundrant

MOTION that Resolution #90-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, amending the Schedule of Fees for those certain costs incurred by the City” **be adopted.**

Motion: Mr. Koerth

Vote: YES Ms. Heard
YES Mr. Koerth
YES Mr. Sizer

Second: Ms. Heard

YES Mr. Galaska
YES Mrs. Bundrant

MOTION that Resolution #93-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving a professional services agreement between the Sharon Community Development Corporation and the City of Sharon for services of Economic Development” **be adopted.**

Motion: Ms. Heard

Vote: YES Mr. Galaska
YES Ms. Heard
YES Mr. Koerth

Second: Mr. Koerth

Mr. Sizer – ABSTAINED due to conflict of interest
YES Mrs. Bundrant

MOTION that Resolution #94-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order No. 1 to the Sharon City Municipal Building Renovations with Renick Brothers, to add one (1) mini split system; total increase to the contract not to exceed \$17,682” **be adopted.**

Motion: Mr. Koerth

Vote: YES Mr. Sizer
YES Mr. Galaska
YES Ms. Heard

Second: Ms. Heard

YES Mr. Koerth
YES Mrs. Bundrant

MOTION that Resolution #95-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order No. 2 to the Sharon City Municipal Building Renovations with McCurley Houston Electric, Inc., to provide labor and material to install a circuit for the mini split system; total increase to the contract not to exceed \$3,856” **be adopted.**

Motion: Ms. Heard

Vote: YES Mr. Koerth
YES Mr. Sizer
YES Mr. Galaska

Second: Mr. Galaska

YES Ms. Heard
YES Mrs. Bundrant

MOTION that Resolution #96-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order No. 1 to the Sharon City Municipal Building Asbestos Abatement project with Canfield Development to provide an additional mobilization; total increase to the contract not to exceed \$500” **be adopted.**

Motion: **Mr. Koerth**

Vote: **YES** Ms. Heard

YES Mr. Koerth

YES Mr. Sizer

Second: **Ms. Heard**

YES Mr. Galaska

YES Mrs. Bundrant

CONSENT AGENDA

THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZEN WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.

MOTION that Resolution #91-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the City’s financial report, including the bills outlined and paid during the month of November 2025 (see attached Schedule “A”) **be adopted.**

MOTION approving minutes from the November 19, 2025, Council Meeting, November 19, 2025 Budget Hearing, December 3, 2025 Budget Hearing, and December 3, 2025 Special Council Meeting **be adopted.**

MOTION acknowledging the review of tax assessment additions and exonerations **be adopted.**

MOTION that Resolution #92-25 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments/reappointments for certain Committees, Boards and Commissions” **be adopted.**

- ~~Sharon Planning Commission~~
 - ~~Daniel Hernandez~~
- Sharon Sanitary Authority Board
 - David Stabile
- Sharon Beautification Commission
 - Giles Stallings
 - James Mondok

****Mr. Sizer asked about a tax assessment change notice dated 12/3/2025 to a residential address, changing the property from taxable to exempt. He said it appears the property owners are individuals. Jason Tomko said he will review the notice and answer back to him.**

Motion: **Mr. Sizer**

Vote: **YES** Mr. Galaska

YES Ms. Heard

YES Mr. Koerth

Second: **Mr. Koerth**

YES Mr. Sizer

YES Mrs. Bundrant

COMMENTS

CITY MANAGER: Mr. Fiscus thanked City Council for their support and hard work throughout the year, making his job easier. He congratulated and thanked the outgoing Council Members and all the City’s employees. He wished everyone Happy Holidays.

NEWS MEDIA: None.

MR. SIZER: Mr. Sizer congratulation Mr. Koerth and Ms. Heard, saying they will be missed.

MR. KOERTH: Mr. Koerth commended everyone here; running for local officials is not easy and they do a lot more than people think.

MR. GALASKA: None.

MS. HEARD: Ms. Heard seconded Mr. Koerth's comments. She thanked everyone for welcoming her and letting her be a part of making changes in the community.

MRS. BUNDRANT: Mrs. Bundrant said thank you to Bob, Jason, and everyone on the staff who make Council look good. This is Year #14 of not raising taxes. She thanked Dave and Sonja for attending the various meetings they were sent to.

CITIZENS:

- Debby Pickens, 629 Sherman Avenue; Ms. Pickens asked who was responsible for plowing State Street. Mr. Fiscus said it is PennDOT. She asked who was responsible for the sidewalk left of the steps exiting the bank parking lot and toward McDonalds. Mr. Fiscus will research and get back to her.
- Dave McLaren, 1113 Haig Street; Mr. McLaren said there was no role call today; he knows everyone is here, but it needs noted in the minutes.

Mr. McLaren asked if any streets will be done this coming year. Mr. Fiscus said yes, we would like to pave some streets and is currently evaluating which streets. Mr. McLaren suggested paving from the Freeway/Spencer all the way up to George/Stambaugh. George Street is puzzle-pieces. Mr. Fiscus said he would like to review this area as an entire neighborhood project. Two streets that are front runners this year are probably Elm and Ormond.

ADJOURNMENT

Meeting adjourned at 5:49 PM